



Electrical Construction Industry  
VACATION-HOLIDAY PLAN  
11001 W. Plank Court, Suite 120  
Wauwatosa, WI 53226  
(414) 778-0068

June 2015

## Important Notice to Participants

Dear Participant:

As previously advised, the Board of Trustees implemented **mandatory direct depositing** of your Vacation/PTO and Holiday benefit payments effective **July 1, 2015**.

**Checks will no longer be issued for Vacation/PTO and Holiday benefit payments effective July 1, 2015.**

You are being sent this notice because to date we have not received a completed direct deposit authorization form with either a voided check or savings deposit slip.

**Please be advised that if a direct deposit authorization form has not been received in the ECI Plan office by July 1, 2015, your Vacation/PTO and Holiday benefits will not be issued.**

Your benefit payment will be deposited to either your checking or savings account through a wire transfer. The deposits will be reflected on the statement you normally receive from your financial institution. You will be able to obtain details of your withholdings by viewing your payment on the NETime website. Please see enclosed notice regarding accessing your information.

It is necessary for you to complete the enclosed authorization form and return it to the ECI Plan office in the envelope provided as soon as possible. You will need to attach a voided check or a savings deposit slip to the authorization form. Please check with your bank for the bank routing number. If you change banks, you will need to complete a new form.

Very truly yours,

BOARD OF TRUSTEES